

CLAXTON & SAND HUTTON PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the Parish Council Meeting of Claxton & Sand Hutton Parish Council to be held in Sand Hutton Village Hall on Monday 17 November 2025 at 7.30p.m. for the purpose of transacting the following business.

Gill Gimes

Clerk to the Council

AGENDA

1. Apologies for Absence

- a) To receive apologies for absence given in advance of the meeting
- b) To consider the approval of reasons given for absence

2. Declaration of Interests

To record declarations of interest in items on the agenda

3. Minutes

To confirm the minutes of the meetings held on Monday 15 September 2025

4. To discuss matters arising since previous minutes:

- Application for S106 funding for Claxton Grange development.
- Installation of telecoms post in Claxton for Quickline
- EV recharging point funding

5. Public Questions and Participation

6. Planning

- To report and make relevant recommendations on new planning applications:

ZE25/01114/HOUSE APPLICANT: Mr & Mrs Tony & Kate Notman

DESCRIPTION: Erection of a single storey rear extension

following the demolition of existing rear conservatory and internal alterations

LOCATION: The Bungalow Main Street Claxton

This was resolved by email as response date was 13th November 2025. There were no objections.

7. Parish Matters

To receive matters raised by members:

- Replacement of bench at War Memorial

8. Financial Matters

To discuss matters raised with/by Parish Clerk/Responsible Financial Officer:

- Accounts for the year 2025-26
- Payment Approval

Members are asked to approve the following payments:

1. RBL Poppy Shop wreath for Remembrance service £24.49
2. Parish Clerk - Postage charge for Registered letter £3.60
3. Replacement defibrillator pads £100.80 (from ring fenced funds)

9. Parish Precept 2026-27

Discussion and approval of the budget for 2026-27 and the amount requested for the Parish Precept for the next financial year.

10. Policies

- Approval of IT Policy

11. Meeting Dates 2025-2026

Future dates of the Parish Council meetings:

19th January 2026

16th March 2026

18th May 2026

All Parish Council meetings will commence at 7.30pm